**Assignment overview**

The University of Aruba commemorated its 30th anniversary on September 7, 2018, with the theme Flourishing. Since 2017 a small team did some preliminary work to produce an anniversary book. To culminate this work and prepare the script, design, and the layout of the book, support of an intern in media and publishing is solicited.

The deadline for the script for the anniversary book is June 1st, 2019.

**The intern is required to**

* Co-write and support the editor with text for the “dummy” or script for the anniversary book of the UA.
* Co-develop a creative concept for the commemorative book aligned with the theme ABC Flourishing
* Develop, manage a budget and funding (campaign)
* Archival/historical research on the art (owned), the building, and the UA community. In the case of the latter, this should include memorable products, contributions, and events, stories of the staff, the board of trustees, the rectors, deans, coordinators, students, and alumni.
* Collect and write interviews and stories,
* Collect and do an inventory of relevant pictures that can give an overview of the history of the UA community
* Coordinate the project and streamline communication with all stakeholders. Elements that are to be coordinated for this project are the timeline up to the submission of the script/concept (planning), quality of the book (read content and design), the budget and the communication/contact with the head-editor, publisher, designer, and/or printer.
* Develop and execute a creative publicity plan for the publication

The interns will be assigned to an editor, or to a member of the project team

This internship is unpaid. To apply, email a resume and a cover letter to [yolanda.richardson@ua.aw](mailto:Yolanda.richardson@ua.aw) or [deborah.alexander@ua.aw](mailto:Deborah.alexander@ua.aw)